

Ewell Free Library Board of Trustees Meeting
October 5, 2021 – 7:45 PM
Via ZOOM meeting platform

Meeting called to order by President Susan Sabers Chapman at 7:50 pm. Attending: President Susan Sabers Chapman, Vice President Bill Chapman, Treasurer/Acting Secretary Joy Insinna, Trustee Wendy Koelbl, Trustee Anne Schmitt, Library Manager Rebecca Moe.

Three additions are proposed to be added to the agenda under New Business:

- Report on the ACT meeting
- Slate of Officers
- Garden Club Community Garden

Agenda approved as amended. (B. Chapman, J. Insinna).

August 3, 2021, minutes approved. (J. Insinna, W. Koelbl).

Financial Report approved (W. Koelbl, A. Schmitt).

Library Manager's Report: Patron count, circulation and computer usage are all increasing. A book sale will be held sometime before the end of the year.

Association report: None

Communication: None

Unfinished business: Equipment and Facility Improvement Initiatives resolution to move forward approved (B. Chapman, W. Koelbl)

New business:

- a) Review of Conflict of Interest Policy. Proposed draft with changes adopted (J. Insinna, W. Koelbl)
- b) Report on the ACT meeting held October 2, 2021. President Chapman, Vice-President Chapman and Treasurer Insinna attended. President Chapman provided a summary of the discussions held there.
- c) Slate of Officers. All positions have been filled and slate approved (B. Chapman, J. Insinna)
- d) Garden Club Community Garden. Garden Club is investigating moving to another location, potentially behind the library. The Board agreed that more information would need to be provided by the Garden Club before a decision could be made.

Next Board Meeting: December 7, 2021 at 7:00 PM.

Meeting adjourned at 8: 38 PM. (J. Insinna, B. Chapman)