

Ewell Free Library Board of Trustees Meeting
May 25, 2021 – 7 PM
Via ZOOM meeting platform

Meeting called to order by President Susan Sabers Chapman at 7:05 pm. Present: President Susan Sabers Chapman, Vice President: Bill Chapman, Treasurer: Joy Insinna, Trustee: Wendy Koelbl, Trustee: Anne Schmitt, Library Manager: Rebecca Moe. Recording Secretary: Joy Insinna

Agenda approved as amended with an additional item added under Communication. (B. Chapman, W. Koelbl)

April 6, 2021 minutes approved. (W. Koelbl, B. Chapman)

Financial Report approved (B. Chapman, W. Koelbl)

Library Manager's Report: Attendance and programming have been consistent across the last several months. The handicapped door entrance door opener has been installed and the contractor will return to finish some cosmetic improvements to complete the project.

Association report: new association member, Anne Schmitt

Communication:

- President Chapman sent a letter of thanks to the Town of Alden Supervisor and Board acknowledging their annual donation this year
- Alden Garden Club. Club members have started their beautification efforts and will continue planting and maintaining the grounds through the fall.

Unfinished business: none

- Whistleblower Policy approved. (B. Chapman, W. Koelbl)

New business:

- President Chapman welcomed new board member Anne Schmitt.
- May 1, 2021 ACT meeting: President Chapman, Vice President Chapman, Treasurer Insinna and Library Manager Moe all attended the meeting virtually. Vice President Chapman provided a summary of what was discussed.
- Equipment and Facility Improvement Initiative from system: We would like to update to LED lighting throughout the entire library and replace the main floor and repaint the downstairs ceiling. The scope of work will be further defined over the next several weeks.

Next board meeting is scheduled for Tuesday, August 3, 2021, at 7:00 pm.

Meeting adjourned at 7: 41 pm. (J. Insinna, A. Schmitt)