

Ewell Free Library Board of Trustees Meeting  
December 9, 2019

Meeting called to order by President Susan Sabers Chapman at 7:02 PM. Present: Treasurer Joy Insinna, Secretary Tanya Lords-Quinn, Trustee Renee Nelson, Library Manager Rebecca Moe, Library Clerk Jamie Craft, and Library Page Bridget Ciupek. Present virtually via Facetime: President Susan Sabers Chapman. Excused: Vice President William Chapman.

Agenda approved. (J. Insinna/T. Lords-Quinn)

September 16, 2019 minutes approved. (J. Insinna/R. Nelson)

Financial Report presented by Treasurer Insinna. Approved. (T. Lords-Quinn/R. Nelson)

Library Manager's Report presented by Rebecca Moe. Numbers were down, most likely due to the village's streetscape sidewalk re-construction on the north side of Broadway, blocking driveways and limiting on-street parking.

Association Report: none

Communication: none

Unfinished business: Building insurance tabled for a future meeting.

New Business: Resolution to accept annual changes to B&ECPL Personnel Policies approved. (J. Insinna/T. Lords-Quinn) Clerk Jamie Craft will contact carpet replacement vendor to schedule installation next year. Monthly basket raffle will be discontinued once current raffle ends. Board meetings for 2020 will be moved to the first Tuesday of each month. (J. Insinna/R. Nelson) Amendment to Association By Laws discussed to include the following provision for succession of officers: when the President and Vice President are temporarily unable to perform their duties, the officer with the most seniority will fill in for them. Amendment will be brought before the Association for a vote at the next annual meeting. Staff Christmas bonuses will be the same as last year. (J. Insinna/T. Lords-Quinn)

Next meeting is scheduled February 4, 2020 at 7 PM

Meeting adjourned at 7:37 PM (R. Nelson/ J. Insinna)