

Ewell Free Library Board of Trustees meeting
September 16, 2019

Meeting called to order by acting president Joy Insinna at 7:00 PM. Present: Treasurer Joy Insinna, Secretary Tanya Lords-Quinn, Trustee Renee Nelson, Library Manager Rebecca Moe, and Library Clerk Jamie Craft. Excused: President Susan Sabers Chapman and Vice President William Chapman.

Agenda approved. (T. Lords-Quinn/J. Insinna)

August 5, 2019 minutes approved. (J. Insinna/R. Nelson)

Financial Report: none.

Library Manager's Report was presented by Rebecca Moe.

Association Report: none

Communication: none

Unfinished business: Estimates are in for most of the projects the Board would like to include on the grant; only a breakdown of the costs associated with carpet replacement are forthcoming, as not all of the carpet replacement can be covered by the construction grant. The Board viewed the proposed circulation desk replacement diagrams and estimates and discussed the two carpet replacement estimates. The proposed desk replacement was approved, and the carpet replacement vendor was selected. J. Insinna proposed approving the four projects (roof, circulation desk, carpeting, and handicap entrance on back door) with the understanding that the total cost of the projects would not exceed the agreed upon amount. Approved. (J. Insinna/R. Nelson) No new information was presented regarding the building's insurance.

New business: 2019 contract with Buffalo & Erie County Public Library approved and signed. (R. Nelson/J. Insinna)

Next meeting is scheduled October 7, 2019 at 7 PM.

Meeting adjourned at 7:35 PM (R. Nelson/T. Lords-Quinn)