

Ewell Free Library Board of Trustees Meeting
April 15, 2019

Meeting called to order by President Susan Sabers Chapman at 7:04PM. Present: President Susan Sabers Chapman, Vice President William Chapman, Secretary Tanya Lords-Quinn, Treasurer Joy Insinna, Trustee Renee Nelson, and Library Manager Rebecca Moe.

Agenda approved. (W. Chapman/J. Insinna)

March 4, 2019 minutes approved, with the following correction: *Unfinished business—William Chapman gave an update on the new door/lock at the Library rear entrance; he will see to it that the door is replaced if needed and the new lock installed soon.* (J. Insinna/W. Chapman)

Financial Report was presented by J. Insinna. Approved. (R. Nelson/W. Chapman)

Library Manager's Report was presented by Rebecca Moe.

Association Report: None

Communication: Two requests for use for the Taylor Meeting Room were received. The first was from a Young Living Wellness advocate for 6:30 PM on May 9 and June 6. The Board approved the request. The second was from the Alden High School Creative Writing Club at 6 PM on May 2. It was approved. A notice was received that the Board's ACT Dues are overdue; payment for 2019 was approved. (J. Insinna/T. Lords-Quinn)

Unfinished business: Seeking new quotes on the building's insurance is tabled until the summer. An estimate for the roof replacement on the addition has not yet been received; issue will be revisited when an estimate is given. A carpet replacement estimate was received from R&D Contracting, and carpet samples were reviewed. President Sabers Chapman is working on getting a second estimate. The possibility of applying for a NYS Library Construction Grant was discussed; Director Moe will invite CFO Ken Stone to the next meeting to discuss the prospect. President Sabers Chapman has not received confirmation yet from the Boy Scout about the book sale room Eagle Scout project; it appears unlikely the project will be completed as planned. Vice President Chapman may have another interested party to bring to the Board. President Sabers Chapman discussed arrangements for the Library's landscaping this year: the grounds will be cleaned as usual, and additional planting will be done by the Alden Garden Club. The Library will be responsible for maintenance. No news has been received from New York State on the Library re-chartering as of yet. A Long Range Plan of Service for the Library for 2019-2023 was approved by the Board. (W. Chapman/J. Insinna) It will be posted on the Association's website and the Library's page on the B&ECPL website.

New business: Proceeds from the Library's candy bar sales will be used to purchase books; updating the Classics section is the first priority. Approved. (W. Chapman/J. Insinna) Trustee Nelson reported on various library fundraising, promotion, and programming ideas from the March ACT Meeting; the possibility of selling bottled water at the Alden/Marilla Car Show in July was discussed. Secretary Lords-Quinn was approached about the possibility of donating used books to Buffalo General Hospital; Treasurer Insinna replied that the Library could donate older books from the book sale room after the used book sale this fall.

Next meeting will be held June 17, 2019 at 7PM.

Meeting adjourned at 8:26PM. (J. Insinna/ W. Chapman)