

**Alden Ewell Free Library**  
**Minutes – Board of Trustees**  
**June 4, 2018**

President Susan Sabers Chapman opened the regular bi-monthly meeting of the Board of Trustees of the Alden Ewell Free Library at 7:05 PM on June 4, 2018. Present: Trustees Susan Sabers Chapman, William Chapman, Joy Insinna, Carol Dubel, Tanya Lords-Quinn and Library Manager Rebecca Moe.

Agenda approved (C. Dubel, W. Chapman)

Minutes of the Regular (4/30/18) meeting were approved (J. Insinna, W. Chapman)

**Financial Report:**

Treasurer Joy Insinna presented a report showing the library's current account balances. The report was received and filed for audit (W. Chapman, T. Lords-Quinn)

**Library Manager's Report:**

Manager Rebecca Moe reported on statistics for April, showing increases in Patron Count & Computer Use, and a decline in Circulation; May figures were not yet compiled. A total of 34 patrons attended the six programs in May. Ms. Moe was a presenter of a teen program at the Staff Development Day at the Central Library on May 9, and also attended programs on Active Shooter Training, Maker/Space Programming, and Diversity Training. She also attended a Youth Services Training at the Central Library on June 4, and reported that Senator Patrick Gallivan's office has confirmed the forthcoming award of a \$2500 grant, to be used for technology/computer equipment and security in conjunction with the NYS Education Department.

**Association Report:**

None

**Communications:**

None

**Unfinished Business:**

Discussion centered around various ways to involve our Association members in the library. The Book Sale being the largest fundraising project, it was suggested that volunteers/Association members could be used for advance preparation for the 9/29 sale; also, assistance from our local Boy Scouts was requested for painting and reinforcement of the shelves in the Book Sale room. A main concern of the Board is the need to attract new Association members, and several ideas were considered, among them a monthly newsletter to promote greater interest and involvement. The board asked Library manager Rebecca Moe to prepare an Association newsletter in the near future, after dates for a Book Sale Room work session are scheduled and can be included. The board is still evaluating and discussing various components of our insurance policy with Elwood-Jordans Agency, therefore, the matter was again tabled until the August meeting. The slate of officers was presented as follows: President: Susan Sabers Chapman; Vice-President: William Chapman; Secretary: Tanya Lords-Quinn; Treasurer: Joy Insinna. There being no other nominations, the Secretary cast one vote for the slate as presented. Information on "Friends" was discussed, as well as the Library's "Wish List" of repairs and renovations. Both were tabled until August.

**New Business:**

None

Next Regular Meeting: Monday, August 6, 2018 at 7:00 PM

Adjournment: Meeting was adjourned at 8:43 PM (*J. Insinna, W. Chapman*)

Respectfully submitted,

Carol C. Dubel, Secretary