

**Alden Ewell Free Library
Minutes – Board of Trustees
September 18, 2017**

President Susan Sabers Chapman opened the regular bi-monthly meeting of the Board of Trustees of the Alden Ewell Free Library at 5:59 PM on September 18, 2017. Present: Susan Sabers Chapman, William Chapman, Joy Insinna, Carol Dubel and Rebecca Moe.

Agenda approved (C. Dubel, W. Chapman)

Minutes of the Regular (8/21/17) meeting were approved (W. Chapman, J. Insinna)

Financial Report:

Treasurer Joy Insinna presented a report showing the Library's current account balances: The report was received and filed for audit (*W. Chapman, C. Dubel*).

Library Manager's Report:

Manager Rebecca Moe reported an increase in patron count and decreases in circulation and computer use in August, comparable to figures system-wide. She noted good attendance at the ten August programs. She reported on the System Library Managers' meeting on 9/13 at the Central Library, and noted an upcoming Open House on 9/23 at the Central Library, featuring State Senator Kennedy and Assemblywoman Peoples. The 8/23 Teen Committee meeting hosted by Alden was very successful. The Teen Area is progressing well, thanks to a very generous donation. The Library also received a donation from the Alden Seniors.

Association Report:

Only two responses were received from the second mailing of the request for updated information; one included a donation. Discussion ensued relevant to removing the names of those who did not respond; tabled until October meeting.

Communications:

A letter was received from Met Life re: Confidentiality Policy, as well as various other correspondence. General discussion followed; no action taken or required.

Unfinished Business:

President Chapman has contacted Ms. Colleen Pautler of Alden State Bank regarding various avenues and options for long-term investment of our funds; a meeting date in the near future will be arranged. Ms. Moe reported that our custodian was able to tighten the loose stair railings in the front hallway, so fortunately it was not necessary to enlist the services of R. Zelak at this time.

New Business:

None.

Next Regular Meeting: Monday, October 2, 2017 at 7:00 PM

Adjournment: Meeting was adjourned at 6:35 PM (*W. Chapman, J. Insinna*)

Respectfully submitted,

Carol C. Dubel, Secretary